

# Van Buren District Library Board

Board Meeting  
March 28, 2017  
Webster Memorial Library

## Minutes

Chairperson Sandra Hanson called the meeting to order at 4:30 p.m. at the Webster Memorial Library.

Present: Wayne Rendell, Phillip Marshall, Bruce Cutting, Libby Godwin, Marianne Abbott, Catherine Hulin, and Sandra Hanson. Ryan Wieber, director; Debby Stassek, assistant director; Molly Wunderlich, business manager; Denise Campagna, retiring Lawrence Branch librarian; and Trach Smola, administrative assistant.

Absent: Betty Markel (excused).

It was moved to approve the agenda after agreeing to move Item "D" of New Business to the position immediately following Public Comment. (Motion: Rendell; Second: Abbott; Motion: Carried).

It was moved to approve the minutes of the February 28, 2017 Board meeting, as mailed. (Motion: Rendell; Second: Marshall; Motion: Carried).

It was moved to approve for payment the March "due to" vouchers number 17-03-01 through 17-03-04 in the amount of \$41,735.22; and March General Fund vouchers number 17-03-03 through 17-03-76 in the amount of \$173,688.53. (Motion: Rendell; Second: Cutting; Motion: Carried).

### **Public Comment:**

None

### **Honor Resolution:**

It was moved to honor Denise Campagna with a resolution of thanks for her 17 years of Service to the Van Buren District Library and its patrons. (Motion: Hulin; Second: Abbott; Motion: Carried).

## **Reports:**

Molly Wunderlich reviewed VBDL's revenues and expenditures through the end of February. In revenues, over 59 percent of property tax was received by February 28, with more coming in March and June. Penal fines were down 18.93 percent when compared to February 2016. The endowment fund received gifts in honor of Joe Miller and Larry Ralston.

Mr. Wieber reported that he met with Gobles officials earlier this month and there is support for the idea of forming a joint building authority to seek a USDA rural development grant to build a new Gobles library. The resulting bond issue would most likely have a 30 year repayment period and would have to be approved by the voters in both Pine Grove Township and the City of Gobles. VBDL's Attorney Anne Seurnyck has drafted possible Articles of Incorporation for the Authority. Time is tight, but it could be possible for the matter to be brought to voters on the November 2017 ballot.

Wieber reminded the Board that Denise Campagna's last day is April 1. Debby Stassek's last day is May 27. Her non-fiction and ebook ordering/weeding duties will be taken over by Barb Insidioso; and Molly Wunderlich will take over audio book ordering and B&T ordering management. Debby will continue to voluntarily conduct monthly Internet Users' Group meetings in Decatur and jewelry classes in Bangor.

Mr. Wieber updated the Board on the situation with Board Member Betty Markel's family. A fundraising dinner for daughter-in-law Lauren Markel is scheduled for Bangor High School on April 15.

The roof on the Bangor Branch Library continues to leak, despite having a new roof installed last fall. A large, rubber section blew off in recent storms and the City has hired a new contractor for repairs.

## **Investment Committee:**

It was moved to approve a \$200,000 certificate of deposit from Sturgis Bank & Trust for 10 months at 0.55 percent interest. (Motion: Cutting; Second: Abbott; Motion: Carried).

## **Unfinished Business:**

It was moved to approve the 2016 audit report prepared by Kruggel Lawton. (Motion: Cutting; Second: Rendell; Motion: Carried).

After discussion, it was moved to change the required pension vesting period from 10 years to 7 years, which will increase MERS unfunded liability by approximately \$5,500 and add an estimated \$189 to monthly costs. (Motion: Godwin; Second: Hulin; Voting

'yes' – Cutting, Godwin, Abbott, Hulin, Marshall, Rendell, and Hanson; Voting 'no' – no one; Absent: Markel; Motion: Carried).

After discussion, it was moved to approve the revised Tax Tribunal Litigation Cost Sharing Agreement with Van Buren I.S.D., the Township of Covert, Van Buren County, Covert Public Schools, and Lake Michigan College, capping Van Buren District Library's payments at 3 percent of court and litigation expenses in tax disputes with New Covert Generating. (Motion: Marshall; Second: Godwin; Voting 'yes' – Rendell, Marshall, Hulin, Abbott, Godwin, Cutting, and Hanson; Voting 'no' – no one; Absent: Markel; Motion: Carried).

**New Business:**

It was moved to accept the \$24,216.95 bid for a new 2017 GMC Savana 2500 delivery van (3/4 ton V-8) from the MI-Deal State Fleet Program and Todd Wenzel of Westland, delivery included. (Motion: Rendell; Second: Cutting; Voting 'yes' – Abbott, Hulin, Marshall, Rendell, Cutting, Godwin, and Hanson; Voting 'no' – no one; Absent: Markel; Motion: Carried).

It was moved to purchase a double-sided lighted sign with installation, letter kit, and pedestal base for the Antwerp Sunshine Library, at a cost of \$5,690 from Sign Impressions of Kalamazoo. (Motion: Cutting; Second: Hulin; Voting 'yes' – Hulin, Marshall, Rendell, Cutting, Godwin, Abbott, and Hanson; Voting 'no' – no one; Absent: Markel; Motion: Carried).

It was moved to hire Anne Cox as Lawrence Branch Clerk (Level 21F, 32 hours per week), effective April 10, 2017. (Motion: Rendell; Second: Abbott; Motion: Carried).

The date of the next meeting was set for Tuesday, April 21, at 4:30 p.m., at the Webster Memorial Library in Decatur. This meeting adjourned at 5:55 p.m.

Respectfully Submitted,

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Chairman

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Secretary

Recorded by Debby Stassek