

Van Buren District Library Board

Board Meeting
August 23, 2016
Webster Memorial Library

Minutes

Chairperson Sandra Hanson called the meeting to order at 5:03 p.m. at the Webster Memorial Library.

Present: Wayne Rendell, Phillip Marshall, Bruce Cutting, Libby Godwin, Marianne Abbott, and Sandra Hanson. Ryan Wieber, director; Debby Stassek, assistant director; Molly Wunderlich, business manager; and Emily Burns, children's librarian.

Absent: Betty Markel and Catherine Hulin.

It was moved to approve the agenda, as mailed. (Motion: Rendell; Second: Marshall; Motion: Carried).

It was moved to approve the minutes of the July 26, 2016 Board meeting, as mailed. (Motion: Abbott; Second: Cutting; Motion: Carried).

It was moved to approve for payment the August 2016 "due to" voucher number 16-08-01 in the amount of \$720.02; and General Fund vouchers number 16-08-02 through 16-08-73 in the amount of \$168,448.90. (Motion: Rendell; Second: Godwin; Motion: Carried).

Public Comment:

None

Reports:

Emily Burns reported that signups for the Summer Reading Program were up 153 from 2015. For the first time in many years, adult reading activities were included at all locations. Overall, 177 events were held with 3,551 people attending—a significant increase compared to 2015. Attendance at Webster programs doubled.

Molly Wunderlich reviewed VBDL revenues and expenditures through July 31, 2016. In revenues, a check for \$20,510.15 was received from the Webster Trust and penal fines were \$15,033.59, which is very close to July 2015. In revenues, there were three payrolls in July, which increases several line items; and \$15,000 was distributed in branch grants.

Mr. Wieber reviewed his written director's report. The Southwest Michigan Library Cooperative has approved VBDL's membership (effective October 1, 2017). Jeffrey Babbitt has printed an anthology of the winning teen writers' stories, with financial support from the Antwerp Friends of the Library.

Discussion was held about how to serve 500 Bloomingdale School District families who live in Allegan County's Lee Township. Wieber will meet with the township clerk next week to discuss a possible contract to receive penal fines and state aid revenue in return for library service.

Discussion was also held regarding the possibility of temporarily leasing a larger downtown storefront to house the Gobles Branch Library while a new facility is planned and constructed.

Molly Wunderlich reported on a successful Staff Development Day on August 12. Staff members were able to tour the Otsego District Library, interact with staff members from various VBDL locations, and listen to State Librarian Randy Riley talk about community collaboration and State Library funding decisions. There also were presentations by staff members Jeffrey Babbitt, Denise Campagna, Emily Burns, and Mollie Barkovich, and a very competitive trivia contest.

New security cameras have been installed at the Bangor Branch Library.

Wieber reviewed the 2nd Quarter Strategic Plan Report. The six-day service expansion for all locations has been well received.

Investment Committee:

It was moved to renew a \$99,000 CD from Fifth Third Bank at 0.15 percent interest, due August 22, 2017, with interest to be paid monthly. (Motion: Cutting; Second: Rendell; Motion: Carried).

Unfinished Business:

None

New Business:

Wieber reviewed the 2017 preliminary budget in some detail. An expected property tax repayment for 2010 and 2011 is included. Health insurance costs are estimated to increase 15 percent. A new delivery van and a large computer purchase are expected. Automation costs should be \$23,000 less than 2015 due to the new contract with Auto-Graphics.

It was moved to hire August Gallaher as technical processing clerk (level 13A, 15 hours per week); Irene Bishop as Webster Memorial Page; (level 10A, 15 hours per week); Bethany Vosburgh as Lawrence Branch Page (level 10A, 8 hours per week); and Kristen Brenner, Lawrence Branch Clerk (level 13A, 15 hours per week). (Motion: Rendell; Second: Abbott; Motion: Carried).

The date for the Van Buren District Library 2017 Budget Hearing was set for September 20 at 5:00 p.m. at the Webster Memorial Library, with the regular Board meeting to follow immediately. This meeting adjourned at 6:15 p.m.

Respectfully Submitted,

Chairman

Secretary

Recorded by Debby Stassek