

Van Buren District Library Board

Board Meeting September 20, 2016 Webster Memorial Library

Minutes

Chairperson Sandra Hanson called the budget hearing to order at 5:00 p.m. at the Webster Memorial Library. There was no public comment and at 5:01 it was moved to close the hearing and continue to the Board Meeting. (Motion: Marshall; Second: Cutting; Motion: Carried).

Present: Marianne Abbott, Sandra Hanson, Libby Godwin, Bruce Cutting, Betty Markel, and Phillip Marshall. Ryan Wieber, director; Debby Stassek, assistant director; and Molly Wunderlich, business manager.

Absent: Catherine Hulin (excused) and Wayne Rendell (excused).

It was moved to approve the agenda as distributed. (Motion: Markel; Second: Godwin; Motion: Carried).

It was moved to approve the minutes of the August 23, 2016 Board meeting, as mailed. (Motion: Godwin; Second: Abbott; Motion: Carried).

It was moved to approve for payment the September "Due to" vouchers number 16-09-01 through 16-09-03 in the amount of \$7,373.61; and General Fund vouchers numbers 16-09-02 through 16-09-48 in the amount of \$107,242.17. (Motion: Cutting; Second: Abbott; Motion: Carried).

Public Comment: None.

Reports:

Molly Wunderlich reviewed revenues and expenditures through August 31. In revenues, the e-rate USF reimbursement for telephone is all that will appear on the balance sheet. Internet reimbursement is deducted before billing. State aid has been received in line with the 2016 budget. In expenditures, severance was paid to a clerk under account 714 and the first-year payment for ILS services with Auto-Graphics was made during the month. Penal fines were

down 17.38 percent, as compared to August of 2015. Approximately \$54,000 of an anticipated \$78,000 discount has been approved for the 2016-2017 e-rate year so far.

Mr. Wieber reviewed his written report, commenting that there were 12 work anniversaries in September. He also noted that Library attorney Dick Butler is retiring effective December 31, 2016. Butler helped VBDL to form the first district library in the State of Michigan in 1989. All seven VBDL branches were involved in school orientations or open houses in August, promoting fall activities and registering people for new library cards.

Wieber also announced that a Personal Property Tax reimbursement of approximately \$11,000 is expected from the Treasury Department by February 2017 and he congratulated everyone involved with the successful September 17 GeekFest program held at the Antwerp Activity Center. Circulation was up 8 percent in August and is on track to increase in September as well.

Molly Wunderlich attended a New Covert Generating litigation cost-sharing meeting on September 14. Wieber will forward a draft of a possible funding agreement before next month's Board meeting.

Investment Committee:

It was moved to approve a \$150,000 certificate of deposit for 10 months with Honor Credit Union, due July 17, 2017, at 0.75 percent interest, with interest to be paid monthly. (Motion: Cutting; Second: Godwin; Motion: Carried).

Unfinished Business:

It was moved to approve the 2017 Budget Resolution, as presented, including a district-wide property tax in an amount not to exceed 1.0917 mills. (Motion: Cutting; Second: Markel; Voting "yes" – Markel, Cutting, Godwin, Abbott, Marshall, and Hanson; Voting "no" – no one; Absent: Rendell and Hulin; Motion: Carried).

New Business:

Mr. Wieber met recently with Jacquelyn King, Lee Township clerk. He reported the township is interested in contracting for library services with VBDL, especially to help meet the needs of their Bloomingdale School District residents. A draft of a possible contract, with penal fine and state aid percentages, plus an additional fee, will be presented at the next Board meeting.

The date of the next meeting was set for Tuesday, October 25, 2016, at 5:00 p.m., at the Webster Memorial Library in Decatur. This meeting adjourned at 5:45 p.m.

Respectfully Submitted,

Chairman

Secretary

Recorded by Debby Stassek