

Van Buren District Library Board

Board Meeting
November 22, 2016
Webster Memorial Library

Minutes

Board Chairperson, Sandra Hanson, called the meeting to order at 5:00 p.m. at the Webster Memorial Library.

Present: Phillip Marshall, Catherine Hulin, Sandra Hanson, Bruce Cutting, Betty Markel, Libby Godwin, and Wayne Rendell. Mike Overley, MERS, Ryan Wieber, director, and Molly Wunderlich, business manager

Absent: Marianne Abbott (excused)

It was moved to approve the agenda as mailed with two adjustments. Adding item D Staff Holiday Gift, and moving Old Business Item A (MERS Defined Contribution Plan) to just before approval of the vouchers. (Motion: Rendell; Second: Markel; Motion: Carried).

It was moved to approve the minutes of the October 25, 2016 board meeting as mailed. (Motion: Cutting; Second: Markel; Motion: Carried).

Unfinished Business:

Mike Overley described possible changes to our current defined benefit plan. One option is to close the current defined benefit plan, and open a defined contribution plan for new hires. He explained that a closed pension plan would still have to achieve fully funded status. Mr. Overley also described possible legislative reforms at the State level. Any changes to our retirement plan would include extensive education from MERS staff for our employees.

It was moved to approve for payment the November 2016 "due to" vouchers number 16-11-01 through 10-11-03 in the amount of \$5,696.14; and General Fund vouchers number 16-11-02 through 16-11-68 in the amount of \$157,023.11. (Motion: Rendell; Second: Hulin; Motion: Carried).

Public Comment:

none

Reports:

Molly Wunderlich reviewed the financial report as of October 31, 2016. With two months remaining in the year, we expect to meet or exceed budgeted revenue. We have received a \$5,000 contribution from the family of Allan B. Copley for our endowment.

Ryan Wieber reviewed the third quarter strategic plan report. Highlights included a healthy increase in summer reading program attendance, new book discussion groups at all branches, and a presentation at MLA by Jeffrey Babbitt for his Teen Writer's Workshop initiative. Mr. Wieber also reviewed his written director's report. During the month of November VBDL is participating in Food for Fines. All contributions will be donated to local food pantries. Mr. Wieber received a proposal from A-1 Signs for new signage for each location. Most of the local units of government will pay for these upgrades, utilizing previous branch grants.

Mr. Wieber indicated that the transition to the VERSO ILS environment has gone relatively smooth with few problems for staff or patrons. It will take time to fully adjust to the differences between TLC and VERSO, but he credited the staff for their willingness change and learn its intricacies, and he was appreciative of the staff at Auto-Graphics for their prompt attention to our needs.

Finance Committee:

Motion to receive and file the minutes from the November 7, 2016 Finance Committee meeting. (Motion: Marshall; Second: Rendell; Motion: Carried).

New Business:

It was moved to approve a holiday gift of \$40.00 for each current staff member. (Motion: Markel; Second: Hulin; Motion: Carried).

It was moved to approve the PA 152 Resolution capping VBDL's share of health insurance premiums at 80%. (Motion: Cutting; Second: Marshall; Voting "yes" – Godwin, Markel, Rendell, Hanson, Cutting, Hulin and Marshall; Voting "no" – no one; Motion: Carried).

It was moved to contribute an extra \$50,000 to our unfunded MERS liability in 2016 as recommended by the finance committee. (Motion: Cutting; Second: Marshall; Motion: Carried).

It was moved to approve the holiday closing schedule. The library will be closed December 23-26 and December 30-January 2. Saturdays December 24 and 31 will be unpaid days of closure. (Motion: Cutting; Second: Godwin; Motion: Carried).

The date of the next meeting was set for Tuesday, December 20, 2016 at 5:00 p.m., at the Webster Memorial Library. The meeting adjourned at 6:25 p.m.

Respectfully Submitted,

Chairman

Secretary