

Van Buren District Library Board

Board Meeting
October 24, 2017
Webster Memorial Library

Minutes

Chairperson Sandra Hanson called the meeting to order at 4:30 p.m. at the Webster Memorial Library.

Present: Marianne Abbott, Sandra Hanson, Libby Godwin, Bruce Cutting, Betty Markel, Wayne Rendell, Phillip Marshall and Catherine Hulin. Molly Wunderlich, interim director; and Tracy Smola administrative assistant

Absent: No one

It was moved to approve the agenda as mailed. (Motion: Rendell; Second: Abbott; Motion: Carried).

It was moved to approve the minutes of the September 26, 2017 Board meeting, as mailed. (Motion: Rendell; Second: Abbott; Motion: Carried).

It was moved to approve for payment the September "Due to" vouchers number 17-10-01 through 17-10-02 in the amount of \$1,489.59; and General Fund vouchers numbers 17-10-03 through 17-10-103 in the amount of \$132,928.68. (Motion: Cutting; Second: Markel; Motion: Carried).

Public Comment: None.

Reports:

Molly Wunderlich reviewed the revenues and expenditures through the end of September. Funds for the Van Buren Reads program have flowed through VBDL. We still have one more payment to receive from the Webster Trust. Penal fines have been showing an increase over the past few months, and with the increase we are expected to meet the proposed budget for this year. The next CD coming due is at the Kalamazoo County State Bank on December 24, 2017.

The transition team continues to meet every other week. Sandy reported that Emily Leestma and our branch staff continue to meet with the surrounding schools to let them know what programs we offer to help assist with reading programs at the schools.

Wunderlich reported that she and Kay McAdam recently attended the Michigan Library Association conference. Kay is on the steering committee for next year's conference. Wunderlich explained that other libraries have reported a drop in penal fines, and the Michigan Library Association is planning to start a committee to investigate the trends of penal fines state wide.

With the passing of Carole Tate, the family has requested an endowment fund in her name. As of October 24, the library has received \$2,600.

The Southwest Michigan Library Cooperative met at Webster Memorial Library on October 12, 2017. Molly Wunderlich has been appointed the new treasure for the cooperative.

Wunderlich continues to remain in contact with Dan Hutchins. Dan was here on October 18, 2017. He has currently visited all the locations except Bloomingdale.

Investment Committee:

Unfinished Business:

New Business:

It was moved to approve the purchase of the new circulation desk for the Bangor Branch in the amount of \$21,538.00. With funds being disbursed in 2018. (Motion: Rendell; Second: Markel; Voting "yes" – Markel, Cutting, Godwin, Abbott, Hulin, Marshall, Rendell and Hanson; Voting "no" – no one).

Employee Changes:

It was moved to accept the resignation of RJ Werden, effective October 7, 2017 and the resignation of Tom Mathis, effective October 28, 2017; to change Elizabeth Hemingway from Branch Clerk to Assistant Branch Librarian (Level 15D, 29 hours per week), effective November 1, 2017. (Motion: Rendell; Second: Cutting; Motion: Carried).

The date of the next meeting was set for Tuesday, November 28, 2017 at 4:30 p.m., at the Webster Memorial Library in Decatur. This meeting adjourned at 5:15 p.m.

Respectfully Submitted,

Chairman

Secretary

Recorded by Tracy Smola