

Van Buren District Library Board

Board Meeting March 26, 2019 Webster Memorial Library

Minutes

Chairperson Bruce Cutting called the board meeting to order at 4:30 p.m. at the Webster Memorial Branch Library.

Present: Marianne Abbott, Sandra Hanson, Bruce Cutting, Denise Campagna, Wayne Rendell, Catherine Hulin, Betty Markel and Libby Godwin. Dan Hutchins, director; Molly Wunderlich, associate director.

Absent: none

It was moved to approve the agenda as mailed (Motion: Rendell; Second: Campagna; Motion: Carried).

It was moved to approve the minutes of the February Board meeting as mailed. (Motion: Markel; Second: Godwin; Motion: Carried).

It was moved to approve for payment the March supplemental "due to" vouchers number 19-03-01 through 19-03-04 in the amount of \$44,051.86; and General Fund vouchers numbers 19-03-03 through 19-03-73 in the total amount of \$154,622.60; (Motion: Rendell; Second: Hulin; Motion: Carried).

Public Comment: None.

Reports :

Molly Wunderlich reviewed the financial statements for the month end February 28, 2019. The Library has received a majority of its property tax revenues for the year. The amount received from Covert Township was higher than budgeted. The next large property tax receipt will come in June with the payment of delinquent taxes.

Dan Hutchins reviewed the written director's report. Marianne Sipka's last day with the Bloomingdale Branch will be March 29th. Mr. Hutchins reports that he has appreciated working with her. Cheryl Bull will be promoted to branch manager. The strategic planning process is continuing. All of the branch locations will conduct focus groups in May and June to hear community input. After those meetings are finished, Mr. Hutchins will convene a group to finalize the Strategic Plan.

Mr. Hutchins received formal notice from the Van Buren Regional Genealogical Society on February 28, 2019 stating that the Society voted on January 15, 2019 to terminate the agreement with the Library. The Society will move their materials on April 9 and April 10th. Mr. Hutchins expressed regret that it had come to this, as it was not his intention. Mr. Hutchins complimented Mr. Cutting's leadership and support. Mr. Cutting commented that when people understand the Library's position, they are supportive. Mr. Cutting complimented Mr. Hutchins for calmly and professionally answering inquiries from the public.

In regards to the Tax Tribunal's ruling in the New Covert Generating lawsuit, the tribunal's original ruling listed one amount for turbine allocation in the narrative, and a different amount in the summary chart. The correction will not likely affect the Library's potential tax revenue.

The recent "Dueling Pianos" program at the Van Buren Conference Center was a success, with approximately 330 people attending.

Investment Committee:

After a brief discussion, it was moved to approve the following investment:

General Fund – Sturgis Bank & Trust - \$200,000.00 – Renewed a Certificate of Deposit for 11 months at 2.0 % interest, due on February 9, 2020. Interest to be paid at maturity.
General Fund – First State Bank - \$200,000.00 – Renewed a Certificate of Deposit for 6 months at .45 % interest, due on September 6, 2019. Interest to be paid monthly.

(Motion: Campagna; Second: Hulin; Motion: Carried).

Unfinished Business:

The board discussed changes to the by-laws. Mr. Hutchins will present revised by-laws at the April 2019 meeting, specifying a Secretary and Treasurer be added as separate appointments.

New Business:

There was discussion of the Strategic Planning Process. Mr. Hutchins provided summaries of the staff comments. The next steps will be the community focus groups.

Employee Changes:

It was moved to: hire Nina Consolatti, Bloomingdale Clerk at 20 hours per week; accept the resignation of Marianne Sipka, Bloomingdale Branch Librarian at 20 hours per week, Liana Mancillas, Webster page at 14 hours per week. (Motion: Markel; Second: Godwin; Motion: Carried).

The next Library board meeting will take place on April 23, 2019 at 4:30 p.m. at the Bangor Branch Library in Bangor.

It was moved to adjourn at 5:26 p.m. (Motion: Hanson; Second: Campagna; Motion: Carried).

Respectfully Submitted,

Chairman

Secretary

Recorded by Molly Wunderlich