

Van Buren District Library Board

Board Meeting
June 24, 2019
Covert Branch Library

Minutes

Chairperson Bruce Cutting called the board meeting to order at 4:30 p.m. at the Covert Branch Library.

Present: Marianne Abbott, Sandra Hanson, Bruce Cutting, Denise Campagna, Wayne Rendell, Catherine Hulin, and Libby Godwin. Dan Hutchins, director; Molly Wunderlich, associate director;

Absent: Betty Markel (excused)

Public Comment: None.

It was moved to approve the agenda as mailed, (Motion: Rendell; Second: Hulin; Motion: Carried).

It was moved to approve the minutes of the May Board meeting as mailed. (Motion: Abbott; Second: Hulin; Motion: Carried).

It was moved to approve for payment the June "due to" vouchers numbers 19-06-01 through 19-06-02 in the amount of \$720.04; and General Fund vouchers numbers 19-06-03 through 19-06-72 in the total amount of \$142,233.22; (Motion: Rendell; Second: Campagna; Motion: Carried).

Reports :

Molly Wunderlich reviewed the financial statements for the month end May 31, 2019. The library received its quarterly payment from the Webster Trust in May, and received delinquent taxes from the county in June.

Dan Hutchins reviewed the written director's report. The Library's e-rate Category 1 application was approved. The new contract begins July 1, 2019, for increased bandwidth at a slightly reduced cost.

The December 31, 2018 Actuarial Report regarding the Library's pension fund was released in June. The Library's pension is 88% funded. The Library

continues to budget for a 10 year payoff of its unfunded liability, and will recognize significant monthly savings when it is paid in full.

The Library received an invoice from Van Buren County for its share of the 2018 New Covert Generating trial. Subsequent to that trial, the County Board decided to file an appeal. After lengthy discussion, the consensus of the Library Board is that VBDL does not wish to participate in the appeals process.

It was moved that the Library does not wish to participate in the NCG trial appeals process. (Motion: Rendell; Second: Godwin; Motion: Carried).

Unfinished Business:

Mr. Hutchins presented a draft of the revised Library Card policy. This version contains revisions to reciprocal borrower and non-resident privileges. The goal of the policy is for the Library to give priority to district library tax payers over those who do not reside in the Library's service area.

There was discussion of the proposal to stop charging patrons for overdue fines. Other libraries who have made the change report an increase in circulation and goodwill. It was moved to ask the Library to look into creating a policy for removing overdue fines. (Motion: Campagna; Second: Hanson; Motion: Carried).

Employee Changes:

It was moved to: accept the resignation of Tessa Wheaton as Gobles Branch page at 12 hours per week. (Motion: Rendell; Second: Campagna; Motion: Carried).

The next Library board meeting will take place on July 23, 2019 at 4:30 p.m. at the Webster Memorial Library in Decatur. It will be preceded by the Finance Committee meeting at 3:30 p.m.

Public Comment: None.

It was moved to adjourn at 5:50 p.m. (Motion: Hanson; Second: Godwin; Motion: Carried).

Respectfully Submitted,

Chairman

Secretary

Recorded by Molly Wunderlich