

**Van Buren District Library Board
Board Meeting
November 23, 2021
Webster Memorial Library**

Minutes

Chairperson Bruce Cutting called the regular board meeting to order at 4:34 p.m. at Webster Memorial Library

Present: Bruce Cutting, Sandra Hanson, Denise Campagna, Wayne Rendell, Marianne Abbott, Betty Markel, and David Vliek. Dan Hutchins, Director; Molly Wunderlich, Associate Director;

Absent: Catherine Hulin (excused),

Public Comment: None

It was moved to approve the agenda as mailed adding “e-rate 2022 approval” under New Business (Motion: Cutting; Second: Vliek; Motion: Carried).

It was moved to approve the minutes of the November Board meeting as mailed (Motion: Hanson; Second: Campagna; Cutting abstain; Motion: Carried).

It was moved to approve the December 2021 “due to” vouchers 21-12-01 through 21-12-04 in the amount of \$6,234.05 and General fund vouchers numbers 21-12-02 through 21-12-57 in the amount of \$154,753.24: (Motion: Rendell; Second: Vliek; Motion: Carried).

Financial Report:

Molly Wunderlich reviewed the financial report as of the end of November. The Library has not received November or December penal fines yet, but we expect them next week. The library will be over budget in all of the revenue categories, except interest earnings.

Director’s Report:

Mr. Hutchins highlighted the library’s reconsideration of library materials policy. Recently many libraries have faced challenges to some of their materials. VBDL’s policy is designed to create consensus from the community regarding a decision if there was ever a formal challenge.

Unfinished Business:

Mr. Hutchins presented a quote for the purchase of eight additional public computers. It was moved to approve the purchase of eight computers at a total cost of \$7,565.68. (Motion: Campagna; Second: Hanson; Voting “yes” – Hanson, Campagna, Vliek, Markle, Abbott, Rendell, Cutting; Voting “no” – no one; Absent: Hulin; Motion: Carried).

New Business:

Mr. Hutchins summarized the proposal for updating the shelving at the Bangor location. The proposal includes the labor and materials necessary to cut the shelving down into a more usable height. It was moved to approve the proposal to cut down sections of shelving at the Bangor Branch Library at a total cost of \$9,936.00. (Motion: Markle; Second: Abbott; Voting “yes” – Hanson, Campagna, Vliek, Markle, Abbott, Rendell, Cutting; Voting “no” – no one; Absent: Hulin; Motion: Carried). Ms. Markle remarked that she appreciates seeing all of the new books on the shelves, especially children’s materials.

It was moved to accept the increased rate of Library Attorney, Anne Seurnyck of Foster Swift at \$225 per hour. (Motion: Markle; Second: Abbott; Voting “yes” – Hanson, Campagna, Vliek, Markle, Abbott, Rendell, Cutting; Voting “no” – no one; Absent: Hulin; Motion: Carried).

It was moved to accept the proposed dates for 2022 Library Board of Trustees meetings and anticipated holiday closure dates of the Library. (Motion: Vliek; Second: Hanson; Motion: Carried).

It was moved to approve the resolution honoring Jan Roeder and her service to the Van Buren District Library and the Decatur area. (Motion: Vliek; Second: Campagna; Voting “yes” – Hanson, Campagna, Vliek, Markle, Abbott, Rendell, Cutting; Voting “no” – no one; Absent: Hulin; Motion: Carried).

Bloomingtondale Communications proposed a three year contract for Internet service, doubling the current amount of bandwidth at an increased cost of 5%. E-rate funds pay for 90% of the cost of the contract, and the Library’s portion is \$6,720.00 per year. It was moved to approve the proposed contract for three years of Internet Service beginning July 1, 2022 with Bloomingtondale Communications at a total cost of \$67,200.00. (Motion: Rendell; Second: Markle; Voting “yes” – Hanson, Campagna, Vliek, Markle, Abbott, Rendell, Cutting; Voting “no” – no one; Absent: Hulin; Motion: Carried).

Public Comment: None

There was subsequent discussion of the political situation at the Elk Rapids District Library.

It was moved to adjourn at 5:15 p.m. (Motion: Hanson; Second: Campagna;
Motion: Carried).

Respectfully Submitted,

Chairman

Secretary

Recorded by Molly Wunderlich