

Van Buren District Library

Meeting

Tuesday, June 25, 2024

Lawrence Branch Library

4:30 P.M.

Chairperson Markel called the regular Board meeting to order at 4:30 P.M. at the Lawrence Branch Library.

Present: Betty Markel, Wayne Rendell, Bruce Cutting, Pam Dickerson, Sandy Hanson, David Vliek, and Denise Campagna. Dan Hutchins, Executive Director; Elissa Zimmer, Assistant Director; Franc Pach, Business Manager.

Absent: Catherine Hulin (excused).

Public Comment:

None.

It was moved to approve the agenda with the following change: Annual Evaluation of the Executive Director moved to closed session in tandem with Legal Advice: (Motion: Campagna; Second: Hanson; Motion: Carried).

It was moved to approve the minutes of May 21, 2024 meeting: (Motion: Vliek; Second: Campagna; Motion: Carried).

It was moved to approve the payment of the June 2024 “due to” vouchers 24-06-01 through 24-06-05 in the amount of \$11,010.47, and general fund vouchers 24-06-03 through 24-06-85 in the amount of \$348,861.64: (Motion: Rendell; Second: Cutting; Motion: Carried).

Reports:

A. Financial Update

An update was given on the library’s financial situation and the organization is in good standing year to date.

B. Investment Report

Treasury bills continue to be rolled over as needed cash flow allows.

C. Director’s Report & Employee Changes

An update was given on current situations and events at VBDL.

Unfinished Business:

A. 2024 Proposed Amended Budget Including Wage Adjustments, Capital Improvements, Purchases, and Programming

It was moved to approve amending the program budget from \$42,000 to \$63,000: (Motion: Campagna; Second: Rendell; Voting “yes”- Dickerson Campagna, Hanson, Vliek, Cutting, Rendell , Markel; Voting “no”- no one; Absent: Hulin; Motion: Carried).

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B. 2024 Copier Replacements

It was moved to approve 2024 Copier purchase with the fax option for the Webster workroom unit: (Motion: Cutting; Second: Vliek; Motion: Carried).

C. Van Purchase

It was moved to approve the purchase of a new delivery van not to exceed \$46,000 with modifications: (Motion: Vliek; Second: Cutting; Voting "yes"- Dickerson Campagna, Hanson, Vliek, Cutting, Rendell, Markel; Voting "no"- no one; Absent: Hulin; Motion: Carried)

New Business:

A. Policy Discussion: Library Cards for Migrant Workers

Policy to be reviewed and presented to the Board at a later date.

B. Closed Session: Legal Advice; Annual Evaluation of the Executive Director

Motion to go into closed session at 5:31 P.M.: (Motion: Campagna; Second: Hanson; Motion: Carried).

Motion to resume open session at 6:30 P.M.: (Motion: Vliek; Second: Campagna; Motion: Carried).

Public Comment

None.

Next meeting is scheduled for, ***Tuesday, July 23, 2024 at 4:30 P.M. at Webster Memorial Library***

It was moved to adjourn at 6:31 P.M.: (Motion: Rendell ; Second: Cutting; Motion: Carried).

Respectfully Submitted,

Chairperson

Secretary

Recorded by Franciszek Pach & Dan Hutchins.