

Van Buren District Library

Board Meeting

Tuesday, October 29, 2024

Bangor Branch Library

4:30 P.M.

Chairperson Markel called the regular Board meeting to order at 4:30 P.M. at the Bangor Branch Library.

Present: Betty Markel, David Vliek, Bruce Cutting, Denise Campagna, Sandy Hanson. Dan Hutchins, Executive Director; Franc Pach, Business Manager.

Absent: Pam Dickerson (excused), Wayne Rendell, (excused).

Public Comment:

None.

It was moved to approve the agenda as mailed: (Motion: Hanson; Second: Campagna; Motion: Carried).

It was moved to approve the minutes of the September 24, 2024 meeting: (Motion: Vliek; Second: Hanson; Motion: Carried).

It was moved to approve the payment of the October 2024 “due to” vouchers 24-10-01 through 24-10-05 in the amount of \$10,150.57, and general fund vouchers 24-10-03 through 24-10-96 in the amount of \$293,112.86: (Motion: Campagna; Second: Hanson; Motion: Carried).

Reports:

A. Financial Update

A update was given on the library’s financial status and the organization is within budget year-to-date.

B. Investment Report

Treasury bills continue to be rolled over as funding allows.

C. Director’s Report & Employee Changes

An update was given on current situations and events at VBDL.

Unfinished Business:

A. Executive Director Compensation

It was moved to adjust the Executive Director’s compensation to \$116,230 annually retroactive to the pay period beginning August 3rd, 2024, to continue the flex payment for not carrying dependents on available insurance benefits, and to increase paid vacation time by one additional week: (Motion: Cutting; Second: Hanson; Voting “yes”- Hanson, Vliek, Cutting, Campagna, Markel; Voting “no” – no one; Motion: Carried).

New Business:

A. 2024 End of Fiscal Year Budget Amendments

It was moved to approve the end of the 2024 fiscal year budget amendments as presented with the inclusion of noted adjustments: (Motion: Campagna; Second: Cutting; Motion: Carried).

B. Staff Health Insurance Coverage & Deductible Copayments

It was moved to transition staff health benefit copayments to

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Affordable Care Act compliant individual age-tiered rates rather than average group rates beginning with the 2026 fiscal year: (Motion: Vliek; Second: Cutting; Motion: Carried).

It was moved to increase the library's health insurance deductible reimbursement from 75% of the total deductible amount to 80% and to adjust the available annual flex payment amount from \$3,500 to \$4,000 for the 2025 budget year: (Motion: Campagna; Second: Hanson; Voting "yes"- Hanson, Vliek, Cutting, Campagna, Markel; Voting "no" – no one; Motion: Carried).

C. Webster Memorial Maintenance Deductible Annual Increase

It was moved to annually adjust the amount Van Buren District Library contributes toward maintenance of Webster Memorial Library, beginning January 1, 2025. Per the agreement in effect between Van Buren District Library and the Webster Memorial Trust, the base amount will be \$15,000 and will adjust on January 1 of each year by CPI for the previous 12 months as reported by the Bureau of Labor Statistics: (Motion: Vliek; Second: Campagna; Voting "yes"- Hanson, Vliek, Cutting, Campagna, Markel; Voting "no" – no one; Motion: Carried).

D. 2024 Additional Staff Compensation

It was moved to grant a one-time \$100 net additional compensation amount per staff member, including delivery drivers and active substitutes from the Library's 2024 Salary and Wages general ledger account: (Motion: Vliek; Second: Cutting; Motion: Carried).

E. November Library Board Meeting Date

The November Library Board meeting will remain November 26th, 2024 as originally scheduled.

Public Comment

None.

Next meeting is scheduled for, ***Tuesday, November 26, 2024 at 4:30 P.M. at Webster Memorial Library in Decatur.***

It was moved to adjourn at 5:55 P.M.: (Motion: Hanson; Second: Cutting; Motion: Carried).

Respectfully Submitted,

Chairperson

Secretary

Recorded by Franc Pach