Van Buren District Library

Board Meeting
Tuesday, June 24, 2025
Bloomingdale Branch Library
4:30 P.M.

Minutes

Chairperson Rendell called the regular Board meeting to order at 4:30 P.M. at Webster Memorial Library.

Present: Wayne Rendell; David Vliek; Bruce Cutting; Sandy Hanson; Pam Dickerson; Denise Campagna, Betty Markel; Dan Hutchins, Executive Director; Elissa Zimmer, Assistant Director; Chantelle Dowling, Business Manager.

Absent: None.

Public Comment:
Tyler Augst of MSU Extension addressed the Finance Committee regarding his role in Government and Community Vitality, providing handouts for MSU Extension staff in the area and upcoming workshops.

It was moved to approve the agenda as mailed: (Motion: Campagna; Second: Markel; Motion: Carried).

It was moved to approve the minutes of the May 20, 2025 meeting: (Motion: Hanson; Second: Markel; Motion: Carried).

It was moved to approve the payment of the June 2025 "due to" vouchers 25-06-01 through 25-06-05 in the amount of $36,110.67, and general fund vouchers 25-06-03 through 25-06-86 in the amount of $354,085.53: (Motion: Cutting; Second: Vliek; Motion: Carried).

Reports:

A. **Financial Update**
An update was given on the library's finances, which are in good standing.

B. **Investment Report**
There was no investment report this month due to a T-bill being invested after the Board packet was assembled. The reinvestment will be reported at next month's meeting.

C. **Director's Report & Employee Changes**
An update was given regarding current situations and events at VBDL. Executive Director Hutchins mentioned an upcoming employee change: Cheryl Bull, the Bloomingdale Branch Manager, plans to retire in August.

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Unfinished Business:

A. **2026 Budget**
The Finance Committee recommends adopting a budget which would levy a 1.2847 millage rate with a 3.5% COLA for all staff.

It was moved to advance a 2026 budget of 1.2847 mills with a 3.5% COLA for all staff to the annual Budget and Millage Levy Hearing on September 23: (Motion: Campagna Second: Markel, Voting "yes"- Campagna, Markel, Cutting, Dickerson, Rendell, Vliek, Hanson; Voting "no" – no one; Excused – none; Motion: Carried).

New Business:

A. Friends of Van Buren District Library President Tyler Augst
Tyler Augst presented the Friends of VBDL newsletter and an ask that, due to Friends officers stepping down in October, Board members reach out to their networks to garner new and engaged volunteers for the Friends.

B. 2025 Millage Renewal Ballot Question
The Finance Committee recommends the Board place a millage renewal question on the ballot for the .1984 mills first passed in 2015.

It was moved to place the millage renewal question of .1984 mills on the November 4, 2025 ballot: (Motion: Markel; Second: Rendell, Voting "yes" – Markel, Rendell, Cutting, Hanson, Dickerson, Vliek, Campagna; Voting "no" – no one; Excused – none; Motion: Carried).

C. Proposed Lawrence & Antwerp Branch Amended Library Agreements
It was moved to decline the proposed amendments to the Lawrence & Antwerp Branch Library Agreements: (Motion: Markel; Second: Hanson; Voting "yes" – Markel, Hanson, Cutting, Rendell, Dickerson, Vliek; Voting "no" – Campagna; Excused – none; Motion: Carried.)

D. Policies

1. **Media by Mail Policy**
2. **Amended Miscellaneous Fees Policy**
It was moved to approve the Media by Mail Policy and the Amended Miscellaneous Fees Policies: (Motion: Markel; Second: Campagna; Motion: Carried).

E. Covert Story Stroll Costs
After discussion, it was decided to pursue the story stroll quote

with wooden posts, eliminating the need for a Board vote for additional spending.

Public Comment
None.

Next meeting is scheduled for, ***Tuesday, July 22, 2025 at 4:30 P.M. at the VBDL Lawrence Branch, located at 212 North Paw Paw Street, Lawrence, MI, 49064.***

It was moved to adjourn at 5:49 P.M.: (Motion: Hanson; Second: Campagna; Motion: Carried).

Respectfully Submitted,

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Chairman Secretary

Recorded by Elissa Zimmer