

Van Buren District Library

Board Meeting

Tuesday, October 21, 2025

Bangor Branch Library

4:30 P.M.

Minutes

Chairperson Rendell called the regular Board meeting to order at 4:31 P.M. at the Bangor Branch Library.

Present: Wayne Rendell; Bruce Cutting; Sandy Hanson; Denise Campagna; Betty Markel; Pam Dickerson; Dan Hutchins, Executive Director; Chantelle Dowling, Business Manager.

Absent: David Vliek (excused).

Public Comment:

None.

It was moved to approve the agenda with the following changes: Adding to New Business: Additional Compensation for Select Staff: (Motion: Hanson; Second: Campagna; Motion: Carried).

It was moved to approve the minutes of the September 23, 2025 meeting: (Motion: Markel; Second: Campagna; Motion: Carried).

It was moved to approve the payment of the October 2025 "due to" vouchers 25-10-01 through 25-10-05 in the amount of \$8,888.02, and general fund vouchers 25-10-03 through 25-10-59 in the amount of \$190,162.89: (Motion: Campagna; Second: Hanson; Motion: Carried).

Reports:

A. Financial Update

An update was given on the library's finances, which are in good standing.

B. Investment Report

T-bill rates continue to decline across all maturities. Rates remain above CD levels, but we will monitor developments and assess other investment options as appropriate.

C. Director's Report & Employee Changes

An update was given regarding current situations and events at VBDL.

Unfinished Business:

A. Increased Staffing Levels for the Branches

Branch staffing was discussed. With recent turnover, priority has been given to filling open positions. The topic will be revisited once staffing levels have stabilized.

New Business:

A. Additional Compensation for Select Staff

A motion was made to award a one-time payment, equal to one paycheck, to Chantelle Dowling and Emily Leestma in

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recognition of their extra efforts and support in covering duties related to the open Programming Coordinator and Webster Branch Manager roles. (Motion: Rendell, Second: Markel, Voting "yes" – Campagna, Hanson, Dickerson, Cutting; Voting "no" – no one; Excused Vliek; Motion: Carried).

B. November Library Board Meeting Date

It was moved to change the previously scheduled November 25 meeting date to November 20, 2025 at 4:30 pm at Webster Memorial Library: (Motion: Campagna; Second: Hanson; Motion: Carried).

Public Comment

None.

Next meeting is scheduled for ***Thursday November 20, 2025 at 4:30 P.M. at Webster Memorial Branch Library in Decatur.***

It was moved to adjourn at 5:22 P.M.: (Motion: Hanson; Second: Rendell; Motion: Carried).

Respectfully Submitted,

Chairman

Secretary

Recorded by Chantelle Dowling.