

Van Buren District Library

Board Meeting

Tuesday, February 24, 2026

Webster Memorial Library

4:30 P.M.

Minutes

Chairperson Rendell called the regular Board meeting to order at 4:30 P.M. at Webster Memorial Library.

Present: Wayne Rendell; David Vliek; Denise Campagna; Sandy Hanson; Bruce Cutting; Betty Markel; Pam Dickerson; Dan Hutchins, Executive Director; Chantelle Dowling, Business Manager; Sarah Skinner, Administrative Headquarters Manager.

Absent: None.

Public Comment:

Betty Glenmeyer- Lawrence resident

Connie Arnold- Lawrence resident

Linda Reed- Decatur resident

Donna Dluge- Antwerp resident

Donna Spenner- Lawrence Township Supervisor

Marta McKay- Lawrence resident

Linda Webber- Lawrence resident

It was moved to accept the agenda with the addition of New Business F. Addition of Tracy Smola as a Limited Signer on Honor Credit Union Checking Accounts For The Sole Purpose Of Cashing Petty Cash Checks:
(Motion: Markel; Second: Vliek; Motion: Carried).

New Business

A. Antwerp Township Supervisor Dan Ruzick and Municipal Colleagues to address the Library Board.

1. Dan Ruzick, Antwerp Township Supervisor, addressed the Library Board regarding the Branch Library Agreement and Addendum.
2. Daywi Cook, Covert Township Supervisor, addressed the Library Board regarding the Branch Library Agreement and Addendum.
3. Matt Ashbrook, Bloomingdale Township Supervisor, addressed the Library Board regarding the Branch Library Agreement and Addendum.
4. Phil Tarchala, Antwerp Township Board Trustee, addressed the Library Board regarding the Branch Library Agreement and Addendum.
5. Tracy Rindfield, Lawrence Township Clerk, addressed the Library Board regarding the Branch Library Agreement and Addendum.

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6. Amy Cordes, Lawrence Village Manager, addressed the Library Board regarding the Branch Library Agreement and Addendum.

B. Closed Session

It was moved to go into closed session to discuss written legal advice at 5:03 PM: (Motion: Markel; Second: Hanson; Voting YES: Rendell, Markel, Vliek, Cutting, Dickerson; Voting NO: Campagna; Motion: Carried).

It was moved to return to open session at 5:50 PM: (Motion: Markel; Second: Vliek; Motion: Carried).

C. Proposed Branch Library Agreements and Addendum Discussion

1. It was moved to decline the proposed Branch Library Agreement from Antwerp Township: (Motion: Markel; Second: Rendell; Voting YES: Rendell, Markel, Vliek, Dickerson, Hanson, Campagna; Voting NO: no one; Motion: Carried).
2. It was moved to decline the proposed Branch Library Agreement from Lawrence Township: (Motion: Rendell; Second: Vliek; Voting YES: Rendell, Markel, Vliek, Dickerson, Hanson; Voting NO: Campagna; Motion: Carried).
3. It was moved to have Dan Hutchins, Executive Director, and Anne Seurnyck, Library Attorney, amend Addendum verbiage to reflect Branch Maintenance Payments would be made “if funds are available”: (Motion: Rendell; Second: Cutting; Motion: Carried).
4. It was moved to have Dan Hutchins, Executive Director, and Anne Seurnyck, Library Attorney, amend Addendum verbiage to reflect that payments will be made “annually in December”: (Motion: Rendell; Second: Cutting; Motion: Carried).
5. It was moved to have Dan Hutchins, Executive Director, and Anne Seurnyck, Library Attorney, amend Addendum verbiage to reflect that payments can be used by the partner municipalities for “branch library maintenance and other library purposes”: (Motion: Campagna; Second: Hanson; Motion: Carried).
6. It was moved to have Dan Hutchins, Executive Director, and Anne Seurnyck, Library Attorney, amend Addendum verbiage to increase the “2026 catch-up payment” from \$15,000 to \$25,000: (Motion: Campagna; Second: Vliek; Motion: Carried).
7. It was moved to have Dan Hutchins, Executive Director, and Anne Seurnyck, Library Attorney, amend Addendum verbiage to reflect annual branch maintenance payment increases.

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beginning in 2028, by 3% or the annual Consumer Price Index inflation rate, whichever is less: (Motion: Rendell; Second: Campagna; Motion: Carried).

It was moved to approve the minutes of the December 16, 2025 meeting with correction of Dickerson voting YES on New Business E. and F.: (Motion: Campagna; Second: Hanson; Motion: Carried).

It was moved to accept the Payment of the December 2025 "Due To" vouchers 25-12-44 through 25-12-48 in the amount of \$12,409.84 and general fund vouchers 25-12-46 through 25-12-82 in the amount of \$96,336.44: (Motion: Rendell; Second: Vliek; Motion: Carried).

It was moved to accept the Payment of the January 2026 "Due To" vouchers 26-01-01 through 26-01-04 in the amount of \$84,457.70 and general fund vouchers 26-01-03 through 26-01-58 in the amount of \$222,287.61: (Motion: Hanson; Second: Campagna; Motion: Carried).

It was moved to accept the Payment of the February 2026 "Due To" vouchers 26-02-01 through 26-02-05 in the amount of \$33,578.78 and general fund vouchers 26-02-03 through 26-02-58 in the amount of \$212,278.10: (Motion: Rendell; Second: Hanson; Motion: Carried).

Reports:

A. Financial Update

An update was given regarding the library's finances; the library is financially secure.

B. Investment Report

T-bill rates are declining. The library invested with the most favorable terms available.

C. Director's Report & Employee Changes

An update was given regarding current situations, events, and staff changes at VBDL. He noted the addition of VBDL's new streaming service, Kanopy, and how it was a value add for the library's patrons.

New Business (continued)

D. Election of 2026 Board Officers

President: Wayne Rendell; Vice-president: David Vliek;
Secretary/Treasurer: Sandra Hanson.

It was moved to accepted the 2026 Board Officers as presented: (Motion: Campagna; Second: Cutting; Motion: Carried).

E. Annual Evaluation of Executive Director

Board Members are asked to return their evaluation form to Chairman Rendell as soon as possible.

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F. Addition of Tracy Smola as a Limited Signer on Honor Credit Union Checking Accounts For The Sole Purpose Of Cashing Petty Cash Checks

It was moved to add Tracy Smola as a limited signer on Honor Credit Union checking accounts for the sole purpose of cashing petty cash checks: (Motion: Rendell; Second: Campagna; Motion: Carried).

Unfinished Business:

None.

Public Comment

John Gritter- Village Of Lawrence President

The next meeting is scheduled for ***Tuesday, March 24 at 4:30 P.M. at Webster Memorial Branch Library in Decatur.***

It was moved to adjourn at 7:01 P.M.: (Motion: Hanson; Second: Dickerson; Motion: Carried).

Respectfully Submitted,

Chairman

Secretary

Recorded by Sarah Skinner.